

# Agenda

## Employment Committee

Wednesday, 22 July 2020 at 7.00 pm

Remote meeting via video link



This meeting will be held **remotely**. Committee Members will be provided with the details of how to connect to the meeting one day before the meeting.



Members of the public may observe the proceedings live on the Council's [YouTube](#) channel.

### Members:

V. H. Lewanski

M. A. Brunt

J. S. Bray

C. M. Neame

C. T. H. Whinney

### Substitutes:

**Conservatives:** J. P. King, T. Schofield and R. S. Turner

**Residents Group:** R. J. Feeney, N. D. Harrison and R. Harper

**John Jory**  
Chief Executive

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**Reigate & Banstead**  
**BOROUGH COUNCIL**  
Banstead | Horley | Redhill | Reigate

**1. Election of Chairman for 2020/21**

To appoint a Chairman for the Municipal Year 2020/21.

**2. Election of Vice-Chairman for 2020/21**

To appoint a Vice-Chairman for the Municipal Year 2020/21.

**3. Apologies for Absence and Substitutions**

To receive any apologies for absence and notification of substitutes in accordance with the Constitution.

**4. Declarations of Interest**

To receive any declarations of interest.

**5. Minutes**

(Pages 5 - 14)

To approve the Minutes of the reconvened Employment Committee meeting held on 2 March 2020; the adjourned meeting held on 19 February 2020, and the ordinary meeting held on 21 January 2020.

**6. Workforce Summary – 2019/20 data, and Covid-19 Workforce Update** (Pages 15 - 30)

This report and annex material provides the Employment Committee with an overview of the Council's workforce for the 2019/2020 year. The high-level summary of the workforce data including sickness absence, employee turnover and equalities data, is to give an indication of the organisation's health and workforce demographic.

The summary of our workforce during Covid-19 captures the different challenges the organisation and workforce have encountered during this period, and the effects on services and new ways of working for the future.

**7. Any Other Urgent Business**

To consider any item(s) which, in the opinion of the Chair, should be considered as a matter of urgency – Local Government Act 1972, Section 100B(4)(b).

**Note: Urgent business must be submitted in writing but may be supplemented by an oral report.**

## 8. EXEMPT - Senior Management Update

**RECOMMENDED** that members of the Press and public be excluded from the meeting for this item of business under Section 100A(4) of the Local Government Act 1972 on the grounds that:

- (i) it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act; and
- (ii) the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

*Report to follow*



### **Our meetings**

As we would all appreciate, our meetings will be conducted in a spirit of mutual respect and trust, working together for the benefit of our Community and the Council, and in accordance with our Member Code of Conduct. Courtesy will be shown to all those taking part.



### **Streaming of meetings**

Meetings are broadcast live on the internet and are available to view online for six months. A recording is retained for six years after the meeting. In attending any meeting, you are recognising that you may be filmed and consent to the live stream being broadcast online, and available for others to view.



### **Accessibility**

The Council's agenda and minutes are provided in English. However, the Council also embraces its duty to anticipate the need to provide documents in different formats, such as audio, large print or in other languages. The Council will provide such formats where a need is identified prior to publication or on request.



**Notice is given** of the intention to hold any part of this meeting in private for consideration of any reports containing "exempt" information, which will be marked accordingly.